



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

BECAUSE EVERYONE BELONGS

YMCA of the Chesapeake

Open Doors Application

YMCA OF THE CHESAPEAKE BRANCHES:
Easton, St Michael's, Queen Anne's County,
Caroline County, Richard A. Henson, Lower Shore,
Cecil County, Dorchester County and
Chincoteague

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Confidential Financial Assistance Application

(Please complete this application entirely. Providing as much information as possible is appreciated. A complete application, with as many details as possible, will allow us to process your application quickly.)

I am applying to renew my current assistance expires _____

I am applying for assistance for the first time

I am applying for assistance for: Membership Only
 Programs Only, which programs _____
 Both Membership & Programs

- Membership can include anyone in your household that wants to be a member. Your rate is determined by how many people in your household are members.
- Who will be the primary account holder? Individual Adult Senior Adult (62+)
- How many: _____ Additional Adults _____ Additional Seniors
_____ Children 0-18 _____ College Students (full time) under 26

Your application cannot be processed without answering the following questions. Please be specific:

How much can you afford to pay a month towards membership? _____

How much can you afford to pay toward programs? _____

First Adult

Name: _____ Date: _____
Address: _____ City/State/Zip: _____
Phone (h): _____ Phone (c): _____ email _____
Date of Birth: _____ Employer: _____

Additional Adults

Name: _____ DOB: _____ Phone: _____
email _____ Employer: _____
Name: _____ DOB: _____ Phone: _____
email _____ Employer: _____
Name: _____ DOB: _____ Phone: _____
email _____ Employer: _____

Children to be included on membership

Name: _____	DOB: _____	Age: _____	College: Y/N
Name: _____	DOB: _____	Age: _____	College: Y/N
Name: _____	DOB: _____	Age: _____	College: Y/N
Name: _____	DOB: _____	Age: _____	College: Y/N
Name: _____	DOB: _____	Age: _____	College: Y/N

Total Number of Dependents on Tax Return: _____

Number of Adults in the home: _____ Number of Children in the home: _____

**To qualify for Open Doors, please provide the documents
for one of the following scenarios:**

I filed a Federal Tax Return for last year

- 1040 Federal Tax forms for ALL who have filed in the household.

I am providing _____ 1040 forms.

I receive assistance and must provide the following:

- Social Services/DHR Award Letter showing proof of Food Stamps, TCA and/or Temporary Disability.
- Proof of Child Support
- Proof of Social Security, SSI or VA Compensation.
- Unemployment Compensation Letter
- Proof of Foster Stipend

\$ _____
Total Annual Household Income

**I did not file Federal Taxes for last year
OR my household income has changed
since I filed for last year**

Documents showing income from ALL sources:

- Pay Stubs (last 30 days)
- Letter from Employer
- Social Services/DHR Award Letter showing proof of Food Stamps, TCA and/or Temporary Disability.
- Proof of Child Support
- Proof of Social Security, SSI or VA Compensation.
- Unemployment Compensation Letter
- Proof of Foster Stipend

\$ _____
Total Monthly Household Income

OR

Monthly Expenses:

Mortgage/Rent _____

Utilities _____

Food _____

Child Care _____

Medical _____

Credit Cards _____

Loans _____

Other (please specify) _____

Other (please specify) _____

TELL US MORE!

Use this space to include any additional information or extenuating circumstances that were not included on this application. If you need more space, attach an additional sheet of paper. I want/need Open Doors Assistance because:

I certify that the above information is true and complete to the best of my knowledge. I agree to inform the YMCA immediately of any change in my income or family. I understand that false or incomplete information could jeopardize my financial assistance.

Applicant Signature: _____
(applicant must be 18 years or older)

Date: _____

OFFICE USE ONLY

YMCA Welcome Center Staff Name (Print): _____

Date: _____



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YMCA OF THE CHESAPEAKE OPEN DOORS CHECK LIST

FEDERAL TAX RETURNS – We accept any of the following:

- ___ 1040, we need the first two pages
- ___ 1040EZ, we need the first page
- ___ If you are self-employed, we need the **1040** and **Schedule C Profit and Loss** form

*If you haven't filed taxes for last year yet, we can accept your tax return from the previous year. If you haven't filed taxes in two or more years, you do not have to show your tax returns.

PROOF OF INCOME

- ___ If you are **NOT** providing tax papers, we need the **last 30 days pay stub for every adult working in the household**. We can also accept online printouts of your pay stubs or a copy of your bank statement if your paycheck is direct deposit.
- ___ If you get **paid cash** we need a letter from your employer stating how much you make.
- ___ If you **don't work** and are receiving help from family, friends, or anyone else we need to have a letter from them stating how much money they provide to you.
- ___ If you receive **Social Security, Disability or SSI**, we need the award letter that states how much you receive monthly or annually.
- ___ If you receive **Unemployment**, we need the letter or printout with the amount printed on it that you receive monthly.
- ___ If you receive **Child Support**, we need something from Child Care Administration that shows the amount. A printout from the site is acceptable.
- ___ If you receive **TCA, Food Stamps** we need the award letter from Social Service stating how much you receive. **We cannot accept your card as proof!**
- ___ If you are a **foster parent**, we need the letter that shows the amount of your stipend.

If you have any questions, please call Ivy Sherwood at 410-822-0566 or email her at isherwood@ymcachesapeake.org

